



## Long Beach Art League

P.O. Box 862 Long Beach, NY 11561

[www.longbeachartleague.com](http://www.longbeachartleague.com)

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## **EXHIBITION GUIDELINES**

*The Long Beach Art League (LBAL) expects member artists to present their work in a clean and professional manner. By exhibiting your work, you agree to the terms and requirements below.*

### **TERMS**

- Artists exhibiting in a show must hold current LBAL membership. Occasionally non-members will be invited to exhibit.
- The Long Beach Art League, the Long Beach Public Library and other organizations providing gallery space are not responsible for theft or damage to artwork displayed. It is the responsibility of all artists to insure their works.
- The LBAL Receiving Committee reserves the right to refuse any artwork which does not meet the guidelines specified in this document.
- Artwork entered must be original. Any work resembling another artist's work must be attributed to the artist in its title using the words: In homage to or paying tribute to, etc.
- Photographs of artists, their artwork, names and business contact information may be published on the LBAL's website, Facebook page, Instagram account, newsletter and other media.

### **FRAMING & PRESENTATION**

- Work on paper must be framed with glass/plexiglass. Plexiglass, which is shatterproof and light, is suggested. Mats/glass/frames must be clean and unscratched.
- Frames must be in good condition, sturdy and properly wired for hanging. No sawtooth hangers allowed unless there is a wire loop that will not be visible when the artwork is hung.
- Artwork larger than 48" in either direction requires pre-approval of the LBAL Receiving Committee. Diptych and triptych paintings also require pre-approval.
- Unusual framing or display situation requires pre-approval of the LBAL Receiving Committee.
- Ceramic artists, sculptors, etc. are welcome to participate in exhibits by submitting hangable work or photographs of their work. Photos, at least 8" x 10" in size, must be framed and properly wired for hanging.
- Artwork with nudity is prohibited in galleries located in facilities which serve children.

### **RECEIVING, SHOW PERIOD & PICKUP**

- Receiving and pickup dates for shows are published in the LBAL newsletter. Members are also notified by email. For juried exhibits, please comply with entry fee deadlines.
- LBAL's main gallery is on the 2<sup>nd</sup> Floor of the Long Beach Public Library at 111 West Park Ave.

- An Entry Form (see below) must be completed for each piece of artwork prior to the submission of art to the Receiving Committee.
- For juried exhibits, a well-lit, sharp, high resolution digital image (JPEG) of your work must be emailed to Denise Bory at [sundaze517@aol.com](mailto:sundaze517@aol.com) at least one week prior to the Receiving date. Include the title, dimensions and medium of your artwork.
- Artwork must remain on display for the duration of the exhibition. It must not be moved, repositioned or removed. Exchanges are also prohibited. After an exhibit is hung, there will be no additions to the show.
- Winning artwork, which received a cash award at a Long Beach Art League juried exhibition, may not be resubmitted in another LBAL show.
- On the pickup date, artwork must be retrieved by the owner or a representative. Storage is not available. The Long Beach Art League, the Long Beach Public Library and other organizations providing gallery space are not responsible for any loss or damage that may occur when artwork is not picked up.
- The LBAL will monitor activity during the pickup period to ensure all artwork is properly retrieved by owners. Please notify the Receiving Committee upon retrieval of artwork.

<b>LONG BEACH ART LEAGUE ENTRY FORM</b>	
<p><b>For Back of Painting</b></p> <div style="text-align: center;">  </div> <p>No. _____</p> <p>Name _____</p> <p>Phone No. _____</p> <p>Entry Title _____</p> <p>Medium _____</p> <p>Dimensions _____ Price _____</p>	<p><b>For LBAL Records</b></p> <p>No. _____</p> <p>Name _____</p> <p>Phone No. _____</p> <p>Email _____</p> <p>Entry Title _____</p> <p>Medium _____</p> <p>Dimensions _____ Price _____</p> <p><i>Every care is taken to ensure proper handling of artwork. However, submission is an agreement that the Long Beach Art League, the Long Beach Public Library and other organizations providing gallery space are not held responsible for any loss or damage to this artwork, however caused, while art is hanging or when art is not picked up on the due date.</i></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature</p>
<p><b>Artist's Receipt</b></p> <p>No. _____</p> <p>Name _____</p> <p>Phone No. _____</p> <p>Entry Title _____</p> <p>Medium _____</p> <p>Dimensions _____ Price _____</p> <p>Pickup Date _____</p>	